



## PERSONNEL COMMISSION

PLEASE POST

### PERSONNEL COMMISSION MEETING July 24, 2008 MINUTES

Testing Room  
Personnel Commission Office  
999 Atlantic Avenue  
Long Beach, CA 90813

Chairperson Vera Mulkey called the meeting of the Personnel Commission to order at 8:15 a.m. at which time she led the pledge of allegiance to the flag.

#### COMMISSION MEMBERS PRESENT    STAFF MEMBERS PRESENT

Vera Mulkey, Chairperson  
Terry Ulaszewski, Member  
Chuck Acosta, Member

Ramon Curiel, Executive Officer  
Stephanie Jimenez, Sr. Administrative Secretary  
Robert Pfingsthorn, Sr. Personnel Analyst  
Marilyn Doss, Personnel Analyst  
Maria Lynn Braunstein, Assoc. Personnel Analyst  
Dale Culton, Certification Services Manager  
Paula Wiesenhuber, Certification Services Supervisor  
Mary Cates, Human Resources Supervisor  
Adriana Araujo-Honorio, Staff Secretary  
Judy Marshall, Human Resources Technician

#### PRELIMINARY

Guests: None

#### HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

None

#### REPORT FROM THE EXECUTIVE OFFICER

Mr. Curiel informed the Commissioners that additional reductions and abolishments in classified assignments went for Board Action on July 21, 2008. The Commissioners were provided with a copy of the Classified Board Actions for July 21, 2008. Mr. Curiel also

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provided the Commissioners with a copy of the Administrative Assignments that went for Board Action on July 21, 2008.

Mr. Curiel informed the Commissioners that Board Members who were reelected were sworn in on July 21, 2008. During the Board reorganization, Jon Meyer became the new Board President and Mary Stanton became the new Vice President.

Mr. Curiel also shared with the Commissioners that Long Beach Unified School District Board of Education voted 4-0 to place a \$1.2 billion school construction and renovation bond measure on the November 4, 2008 ballot. If approved by 55 percent of the district's voters, the bonds will allow the school district to qualify for as much as \$286 million in matching funds for renovation and construction.

Mr. Curiel asked the Personnel Commission Division heads to give a brief update of their departments' activities. Each manager/supervisor present gave a brief report on the current activities of their units.

Chairperson Vera Mulkey thanked everyone for their hard work and dedication.

#### PERSONNEL COMMISSION MINUTES

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The minutes of the July 10, 2008 Personnel Commission Meeting were approved.

#### CLASSIFICATION RESTRUCTURE RECOMMENDATIONS

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The Personnel Commission acted to approve the following classification recommendations per Education Code 45256 and according to Personnel Commission Rules, and with the proviso that if any of these actions were affected by the hiring freeze they may not be implemented until the freeze is lifted:

#### CREATE A NEW POSITION

<u>SITE</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Naples	Instructional Aide	40% 204 Day

#### RESTRUCTURE AN EXISTING POSITION

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Arellano, Irene	Intermediate Office Asst-Sch	From: 60% 217 Day
	Chavez	To: 80% 217 Day
Gregory, Judy	Intermediate Office Asst-Sch	From: 60% 217 Day
	Gant	To: 80% 217 Day

RESCIND PREVIOUS ACTION

SITE

POSITION

ASSIGNMENT

None

BULLETINS

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Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting. The Commission acted to ratify the following bulletins:

None

ELIGIBILITY LISTS

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Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

TITLE

TYPE

NUMBER

Elementary School Office Supervisor

Prom

08-0155-3345

Middle School Office Supervisor

Prom

08-0154-3357

Nutrition Services Worker

Open/Cont

08-0183-5068

School Support Secretary

Prom

08-MC15-3361

OTHER ITEMS

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Mr. Curiel informed the Commissioners that we have not received out of state fingerprint clearance for appellant, Cecil Morris as of today's date.

NEXT MEETING

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The next regular meeting of the Personnel Commission will be held on Thursday, August 7, 2008. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

ADJOURNMENT

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There being no further business, Chairperson Mulkey adjourned at 8:52 a.m.

Respectfully submitted,

Ramon Curiel  
Executive Officer

sj