



## PERSONNEL COMMISSION

PLEASE POST

### MEETING AGENDA

Testing Room  
Personnel Commission Office  
999 Atlantic Avenue, Third Floor  
Long Beach, CA 90813

July 16, 2009  
THURSDAY  
8:15 A.M.

1. CALL TO ORDER
2. ROLL
  1. Terry Ulaszewski, Chairperson Present \_\_\_\_\_
  2. Chuck Acosta, Vice-chairperson Present \_\_\_\_\_
  3. Vera Mulkey, Member Present \_\_\_\_\_
3. PRELIMINARY
  - 3.1 Pledge of Allegiance to the Flag
  - 3.2 Introduction of Guests
4. HEARING OF PUBLIC TESTIMONY AND QUESTIONS FROM THE FLOOR ON ITEMS NOT LISTED ON AGENDA
5. REPORT FROM THE EXECUTIVE OFFICER
6. HEARINGS  
None
7. MINUTES
  - 7.1 **Approval of Minutes for June 11, 2009** Action
8. ITEMS FOR DISCUSSION AND/OR ACTION
  - 8.1 Classification/Restructure Recommendations per Education Code 45246
    - 8.1.a. **Creation of Facilities Planning Technician** Action
  - 8.2 **Request for Hearing in Disciplinary Matter** Restricted Action  
(Commission may choose to discuss in Closed Session)
9. STAFF REPORT – LAYOFF PROCESS
10. BULLETINS AND TESTING ACTIONS
  - 10.1 **Bulletins – Per Personnel Commission Rule 4.6.B** Action
    - Choral Accompanist Dual 10-0002-0122
    - Job Developer Dual 10-0001-0463
  - 10.2 **Eligibility Lists – Per Personnel Commission Rule 5.1.A** Restricted Action
    - Campus Security Officer Open/Cont 09-0058-5011
    - Campus Security Officer Open/Cont 09-0131-5011
    - Campus Security Officer – Substitute Open/Cont 09-LTES-5011
    - Campus Security Officer – Substitute Open/Cont 09-LTES-5011
    - Custodian Dual 09-0122-0139
    - Custodian Dual 09-0132-0139
    - Custodian – Limited Term & Substitute Open/Cont 09-LTES-0139
    - Custodian – Limited Term & Substitute Open/Cont 09-LTES-0139
    - High School Office Supervisor – Avalon Dual 09-0125-3349
    - Instructional Aide – Special Open/Cont 09-0133-0448

Instructional Aide – Special	Open/Cont	09-0138-0448
Instructional Aide – Special	Open/Cont	09-0142-0448
Instructional Aide – Special/ Substitute	Open/Cont	09-LTES-0448
Instructional Aide – Special/ Substitute	Open/Cont	09-LTES-0448
Instructional Aide – Special/ Substitute	Open/Cont	09-LTES-0448
Instructional Assistant – Intensive Behavioral Treatment	Open/Cont	09-0128-5035
Migrant Education Assistant, Bilingual Spanish	Dual	09-0127-3326
Nutrition Services Worker	Open/Cont	09-0136-5068
Plant Supervisor I	Prom	09-MC05-5026
Plant Supervisor Headquarters	Prom	09-MC06-5028
Pool Attendant	Dual	09-0137-0245

11. OTHER ITEMS

**11.1 Renewal of CSPCA Membership Dues**

**Action**

12. The next regular meeting of the Personnel Commission will be held on Thursday, July 30, 2009 at 8:15 a.m., in the Testing Room of the Personnel Commission Office at 999 Atlantic Avenue, Long Beach, CA 90813.

13. CLOSED SESSION

14. ADJOURNMENT

Personnel Commission  
LONG BEACH UNIFIED SCHOOL DISTRICT

---

SUBJECT: Minutes for June 11, 2009

PAGES: 7.1.1- 7.1.3

Date: July 16, 2009

Reason for  
Consideration: Action

---

Testing Room  
Personnel Commission Office  
999 Atlantic Avenue  
Long Beach, CA 90813

Chairperson Terry Ulaszewski called the meeting of the Personnel Commission to order at 8:19 a.m. at which time he led the pledge of allegiance to the flag.

COMMISSION MEMBERS PRESENT     STAFF MEMBERS PRESENT

Terry Ulaszewski, Chairperson  
Chuck Acosta, Member  
Vera Mulkey, Member

Ramon Curiel, Executive Officer  
Stephanie Jimenez, Sr. Administrative Secretary  
Susan Leaming, Personnel Analyst  
Alison Maitlen, Personnel Analyst  
Susan Brister, Human Resources Technician  
Adriana Araujo-Honorio, Staff Secretary

PRELIMINARY

Guests: Mary Brown, CSEA President; and Dan Ewaskey, CSEA Unit B, Vice President.

HEARING OF PUBLIC TESTIMONY AND  
QUESTIONS FROM THE FLOOR ON  
ITEMS NOT LISTED ON THE AGENDA

HEARING OF PUBLIC TESTIMONY AND  
QUESTIONS FROM THE FLOOR ON  
ITEMS NOT LISTED ON THE AGENDA

None

REPORT FROM THE EXECUTIVE OFFICER

REPORT FROM THE EXECUTIVE OFFICER

Mr. Curiel thanked the Commissioners for providing support to the Classified Employee of the Year finalists by attending the last Board of Education meeting and participating in the presentation of the Classified Employee of the Year award.

Mr. Curiel provided a copy of the Administrative Assignments made at the last Board of Education meeting.

A special Board of Education meeting has been scheduled to discuss the future possibility of further reductions. Superintendent Steinhauser distributed a resolution regarding potential reduction of employees' compensation earlier this week and will be presented at the Board of Education meeting scheduled on June 16<sup>th</sup>.

The Broad Research team visited LBUSD last week and the team was extremely impressed with the presentation provided. The 2009 Broad Prize will be announced on September 16<sup>th</sup> by U.S. Secretary of Education Arne Duncan on Capitol Hill in Washington, D.C.

The minutes of the May 28, 2009 Personnel Commission Meeting were approved.

REMOVAL FROM ELIGIBILITY LIST REMOVAL FROM ELIGIBILITY LIST

Staff submitted a recommendation to remove an applicant from the eligibility list per Personnel Commission Rules 4.2.A.6 and 4.2.A.7. The appellant, Jesse Arreola, was not present. The Commission acted to remove Jesse Arreola from current eligibility lists.

BULLETINS

## BULLETINS

Personnel Commission Rule 4.6.B.1, states that the Personnel Commission Executive Officer shall be responsible for issuing job announcement bulletins to publicize recruitment and examination processes. All job bulletins issued are then to be ratified at the first reasonable opportunity at a Commission meeting.

ASB Financial Technician

Prom

09-0140-0751

ELIGIBILITY LISTS

## ELIGIBILITY LISTS

Personnel Commission Rule 5.1.A, states that the Personnel Commission Executive Officer shall be responsible for establishing eligibility lists as a result of examination processes authorized by these rules. All such eligibility lists shall then be certified at the first reasonable opportunity at a Commission meeting following the protest and review period. The Commission acted to certify the following eligibility lists:

Instructional Aide – Special	Open/Cont	09-0130-0448
Instructional Aide – Special/ Substitute	Open/Cont	09-LTES-0448
Nutrition Services Worker	Dual	09-0117-5068
Nutrition Services Supervisor I	Dual	09-0108-5064
Nutrition Services Supervisor II	Dual	09-0109-5066
Nutrition Services Supervisor III	Dual	09-0110-5066

OTHER ITEMS

## OTHER ITEMS

Mary Brown, CSEA President, announced that CSEA, Chapter 2, Units A & B and the Long Beach Unified School District reached an agreement on the effects of the layoffs imposed by the LBUSD Governing Board. The vote was ratified effective Wednesday, June 10<sup>th</sup>. The agreement covers the effects of layoff for positions identified by action of the Board of Education for the period from July 1, 2009, through June 30, 2010, due to lack of work or lack of funds.

NEXT MEETING

## NEXT MEETING

The next regular meeting of the Personnel Commission will be held on Thursday, July 16, 2009. The meeting will be at 8:15 a.m. in the Testing Room of the Personnel Commission Office, 999 Atlantic Avenue, Third Floor, Long Beach, 90813.

CLOSED SESSION

## CLOSED SESSION

The Personnel Commission adjourned to Closed Session at 8:30 a.m.

RETURN TO OPEN SESSION

RETURN TO OPEN SESSION

The Personnel Commission returned to Open Session at 8:55 a.m. No reportable actions were taken.

ADJOURNMENT

There being no further business, Chairperson Ulaszewski adjourned at 9:00 a.m.

Respectfully submitted,

Ramon Curiel  
Executive Officer